

# *Chagrin Lagoons Yacht Club*

## CLUBHOUSE USE AGREEMENT

The following shall be construed as the entire agreement between Chagrin Lagoons Yacht Club and the Member for use of the Clubhouse for personal parties. The Member agrees to, including the following, all Club rules. A charge of \$50 will be charged to the Members' account on the last working day prior to using the facility. Upon completion of use, the Clubhouse will be inspected by the Vice Commodore or Club Manager to insure the facility was returned to its' original condition.

Any damage or failure to clean the Clubhouse to the satisfaction of the Vice Commodore or Club Manager shall result in an additional maintenance charge of \$150

Your clubhouse reservation date is not secured until you get a confirmation from the vice commodore.

### **Rules governing Clubhouse use:**

1. Alcoholic beverages consumed at personal functions must be purchased from CLYC. The Ohio Revised Code prohibits the import of alcoholic beverages into the Clubhouse.
2. The agreed to function start and end times are to be adhered to. Night before setup or morning after clean up times must be agreed to in advance of the function.
3. The Member shall be responsible for the conduct of their guests at all times while in the Clubhouse or on the Club grounds. The Member is responsible for informing the guests of applicable Club rules. The Member reserving the Clubhouse shall be present during the function or shall designate another responsible Member to be present. In any event, at no time shall guests be left alone without a responsible Member present during the function.
4. Children under the age of nine (9) years shall wear a life jacket while on the grounds outside of the Clubhouse. Life jackets are available at the gas dock free of charge. The Member shall be responsible to sign out and return the life jackets upon conclusion of the event.
5. The Member reserving the Clubhouse will be responsible for providing any paper products, i.e., paper plates, napkins, etc. Linen napkins and tablecloths are available. A request for linens shall be made at the time the Clubhouse contract is consummated. There will be an additional charge for the use of linens.
6. Request for use of the kitchen facility must be made at the time the contract is consummated.
7. Request for a private bartender shall be made at the time the contract is consummated. A charge for the bartender's services will be charged to the Member's account, based on the assigned bartender's current hourly rate. The bartender will be assigned by the Vice Commodore and/or the Club Manager based on the bartenders weekly work schedule.
8. Tables and chairs used for the function shall be cleaned and returned to the original position as found prior to setting up for the function unless previously approved by the Vice Commodore or Club Manager.
9. Utensils, pots, pans, dishes, glasses and any other Club property used during the function shall be cleaned and returned to the original storage place.
10. Floors are to be swept and mopped and carpet vacuumed as necessary, to return them to the condition they were found before the function.

11. The kitchen, if used, shall be cleaned and left in the same condition as found before the function. Use of refrigerator facilities shall be requested at the time the contract is consummated.
12. The Member shall supply all cleaning supplies and trash bags. The Club will furnish the use of a vacuum, broom or mop upon request.
13. The Member shall remove all trash from the Clubhouse and place said trash in the dumpsters located adjacent to the garage.
14. Damage to the Clubhouse or to any Club facilities shall be immediately reported to the Vice Commodore or Club Manager. The Member is responsible for any damage or untidiness created in the Clubhouse or on the grounds.
15. Early entry and lock-up of the Clubhouse must be requested at the time this contract is agreed to.

I agree to the above provisions for Clubhouse use and I am aware that I shall be responsible and make restitution for any damage caused as a result of the function. I also am aware that I shall be additionally charged for failure to clean any untidiness resulting from the function.

..... PLEASE DETACH AND RETURN BOTTOM PORTION TO THE CLUB MANAGER .....

**Your clubhouse reservation date is not secured until you get a confirmation from the vice commodore.**

Member No. \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

Vice Commodore/Club Manager \_\_\_\_\_ Date \_\_\_\_\_

Reservation Date \_\_\_\_\_ Time (from-to) \_\_\_\_\_

What kind of function? \_\_\_\_\_ How many attending: \_\_\_\_\_

Extra Bartender [hourly rate plus tips] \_\_\_\_\_ Yes \_\_\_\_\_ No Linen [\$50] s \_\_\_\_\_ Yes \_\_\_\_\_ No

Special requests including early entry or late lock-up to the Clubhouse

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