

Chagrin Lagoons Yacht Club

Pavilion Reservation and Usage Agreement

Your pavilion reservation date is not secured until you get a confirmation from the vice commodore.

Date of Application _____

Member Name _____ Member Number _____

Date of Event _____ Time of event _____ until _____

Number of attendees _____ Bartender? Y/N _____ Dining Service Y/N _____

Purpose for use: _____

The applicant assumes the following:

- Strict observation of club rules.
- The actions and safety of guests when on club grounds.
- After party cleanup of the pavilion and surrounding area. See attached form
- Notifying the Club Manager or Vice Commodore of any damage.
- Coordination of bartender or catering if needed.
- \$50 charge to your club account if pavilion is not restored to an acceptable level - see checklist.

The club's contracted dining service must be used unless otherwise approved by the Vice Commodore or Club Manager. If a bartender is required the Club Bartender must be used unless otherwise approved by the Club Manager or Vice Commodore. The member's preparation of food in the galley is permitted only outside of scheduled dining operations. Cookware, dishes, and galley equipment are not to be used unless expressly approved by the Club Manager or Vice Commodore.

The pavilion is to be restored to acceptable condition and the keys and signed checklist returned to the Club Manager or Vice Commodore.

Member _____

Vice Commodore _____

The following serves as a checklist of clean-up tasks required immediately after the event.

REFRIGERATOR -- All items are to be removed immediately after the function. Nothing is to be left in the refrigerator. Wipe out the interior and exterior as necessary. Return key to the office immediately after your use or you will forfeit your deposit.

PICNIC TABLES – Please use only metal table cloth clamps (provided by CLYC) to affix table cloths. NO STAPLES. Picnic tables and benches are to be wiped clean of all crumbs and food deposits with a soap and water or similar multi-purpose solution.

BAR AND SERVING TABLES – The bar and serving tables are to be wiped clean in a manner similar to the picnic tables. If any tables or chairs are “borrowed” from the clubhouse itself, (only with the express permission of the Vice Commodore) these “borrowed” items are to be returned, clean, to their previous location.

FIREPLACE – Ashes should be allowed to cool and should be removed to the covered metal containers provided for such purpose. Fireplace should be swept clean.

GRILL – Grill should be wire-brushed clean while the grill is still warm. After the ashes cool, they should be placed in the covered metal container provided for such purpose. Area beneath the charcoal bed should be swept clean. Any unused charcoal lighter left for the next party should be placed high and out of the reach of children.

RUBBISH BARRELS/TRASH CANS – All rubbish barrels and trash cans in and around the pavilion (with the exception of the ash container) are to be emptied into the dumpsters. You are responsible for picking up any litter surrounding the pavilion including that caused by animals upsetting trash cans or disrupting bags of trash not placed in proper containers.

FLOORS – Floors are to be swept and/or hosed clean.

I affirm the above list was completed

Officer Initials _____

PLEASE be considerate of our property and grounds. Many members enjoy the use of this pavilion and scheduling is sometimes close. Inquire at the office to find out if someone is using the facilities before or after you and make arrangements between parties to assure that no one is inconvenienced.

Thank You!